

**DRAFT MINUTES**  
**2023 QUIP Annual Meeting Business Meeting**  
**October 7, 2023, by Zoom**

**23-01 Attendance**

*Present:* Sam Shifman, Liz Yeats, Becky Birtha, Sabrina Darnowsky, Natasha Zhuravenkova (clerk), Iris Graville, Daniel Flynn, Finola O'Sullivan, Trish Carn, Rynn Harris, Sara Hubner (recording clerk pro tem), Chris Skidmore, Manurakose Pacifique

*Regrets:* Nancy Haines, Mary Klein, Joan Broadfield, Rausie Hobson, Judith Favor, Pamela Haines

**23-02 Treasurer's report**

Because Nancy Haines could not attend the meeting, Liz Yeats presented her report, which is attached.

We reviewed the report. It was noted that we used Liz Yeats' Zoom account today, so incurred no cost for that. At present, Nancy is paying for website hosting; we should anticipate future expenses for the website.

We then reviewed the draft budget prepared by Nancy (attached) and discussed the additional items, which were: consultant to assist in looking toward the future of QUIP (\$2,000); web design and maintenance (\$1,000); and a hybrid annual meeting (no cost estimated). It has not been decided whether to have hybrid meeting.

A discussion of our present condition of QUIP and concern for our future followed. We were reminded that well over a year ago a consultant had been selected to help us discern our future, but the person died unexpectedly and the process stalled. Friends feel there is a clear need to restart the process.

The website committee includes Liz Yeats, Sam Schifman, and Joan Broadfield. Sam predicts that it will cost about \$160 for website hosting. Adding the suggested web expense into the budget would allow progress; real redesign will be needed eventually and the needs a lot of work that might require hiring a professional.

Friends approved the budget with the addition of the website redesign and the hiring of a consultant.

### 23-03 Assistant Treasurer Nomination

Friends approved the appointment of Finola O’Sullivan as assistant treasurer to manage the UK bank account.

### 23-04 Tacey Sowle Fund Proposals

There are two proposals for grants:

Manurakose Pacifique wants to research the history of Quakers in Burundi. Rausie Hobson has been working with him and recommended approving the funding requested. A Friend asked about responsible reporting, and it was suggested that David Bucare of Friends Peace Teams could be asked to contact Manurakose. Chris Skidmore volunteered to work with Rausie to connect with David.

The request for \$1,928 was approved.

Asia-West Pacific Friends Peace Teams proposes translating *Walking in the World as a Friend* by Nadine Clare Hoover into Korean. The request was for \$1,190.

Liz Yeats suggested \$1200, and that amount was approved.

This is important work we do, supporting publications.

### 2023-05 Volunteers needed

Sara Hubner volunteered to edit the recording of our morning session. She will also work with Mary Klein to make sure the emails in the database are also in our Mailchimp list.

Iris asked to have her email removed from the website as the contact for QUIP inquiries. Sam noted that Nancy also receives that email. If two people receive those emails, they need to clarify who will respond to each message.

Liz Yeats volunteered to receive email in Iris’ place.

Liz thinks Beth Saunders manages the QUIP Facebook accounts, but Liz can post. It is not clear why we have two Facebook pages.

### 2023-05 Nominating Committee:

Iris’ term as our American clerk has ended, and we also need a recording clerk.

The clerk asked for volunteers to form a committee. Sara volunteered to serve, but only with someone with a lot more experience in QUIP. Liz volunteered to join Sara. We agreed to a deadline of December 15<sup>th</sup> to bring the nomination for clerk to a brief meeting for the purpose. The nomination for a recording clerk will also be made at that time, if possible.

### 2023-06 **Expressions of appreciation**

We approved this minute of appreciation for Iris, as outgoing co-clerk:

We are most grateful for Iris Graville, who has served as co-clerk of QUIP for the past three years. Her tenure included the difficult transition to online meetings due to the pandemic. She also began guiding us to discern the future direction of QUIP. She conducted our meetings for business with integrity and grace. Iris shares her strong spiritual grounding unconditionally through her writing and her clerking.

This minute of appreciation for Zélie Gross was also approved:

We extend our gratitude for Zélie Gross, who is stepping down as recording clerk due to the leadership demands of her local meeting. She has been efficient in capturing the sense of the meeting in the minutes. Further, she has served as clerk of the planning committee for the past two years—an important, but often thankless job. She will be in our hearts as she discerns where her spiritual journey may lead.

We approved this minute of appreciation for Chris Skidmore:

We are grateful for the service of Chris Skidmore as assistant treasurer. He has efficiently and quietly been responsible for all European financial transactions, including handling income and payments, taking on the responsibility for negotiating contracts when QUIP met in the UK, and serving as registrar for UK QUIP meetings. He graciously extended his term until his replacement was found and continued in the role for a smooth transition.

These friends will receive a copy of their minute.

### 2023-06 **Appointment of a Planning Committee for 2024**

Natasha noted that the planning committee did a great job for this meeting.

A planning committee meets about once a month, sets a date, and brainstorms a theme and arranges speakers. Our next meeting could be in the spring or in the fall.

There was some question whether we had previously minuted that we would only hold meetings via Zoom, due to environmental concerns and cost. It is believed that had *not* been minuted. This question can be part of the discussion/discernment of QUIP's future

Finola volunteered and Natasha agreed to serve for another year. It was suggested that we post an announcement on the website and/or in the newsletter that another member—preferably an American—is needed for the planning committee. Liz said she is willing to consult. Natasha agreed to be convenor.

2023-07 The meeting closed, with gratitude to Natasha Zhuravenkova for clerking and to Trish Carn for service to QUIP.

Respectfully submitted,

Sara Hubner  
Recording clerk pro tem